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| Lebanon, TN 37087 **|** (779) 247‑0933 **|** paulrlewis8579@gmail.com **|** |

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Paul Lewis

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| Professional Summary | Diligent and hard-working candidate ready to contribute solid effort as team member. Thorough and highly organized with excellent communication skills. Reliable worker with strong work ethic. |

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| Skills |

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| * Problem Anticipation and Resolution
* Scale Operation
* Material Handling
* Maintenance and Repair
 | * Teamwork and Collaboration
* Time Management
* Safe Moving Operations
* Forklift Operator Certification
 | * Fast Reaction Time
* Coaching and Mentoring
* Physical Strength and Stamina
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| Work History | Forklift Operator 02/2022 to Current Legacy Supply Chain Services Inc., Mount Juliet, TN* Unloaded and stacked materials by raising and lowering lifting devices.
* Unloaded materials and goods at designated locations for best project availability.
* Wrapped pallets in plastic wrap and attached merchandise tags to prepare for shipping.
* Coordinated with other lift truck drivers and production personnel to process orders efficiently.
* Maneuvered forklift safely in congested and confined areas using caution and accuracy.

Warehouse Worker 07/2018 to 12/2021 Tool King, Wheeling, IL* Loaded, unloaded and moved material to and from storage and production areas.
* Wrapped pallets in shrink wrap prior to loading.
* Operated pallet jacks and material moving equipment to receive and transport items from various warehouse locations.
* Consistently lifted materials weighing as much as 50 pounds.
* Cleaned and maintained warehouse in compliance with OSHA safety standards.

Warehouse Associate 07/2016 to 07/2018 True Value Company, Cary, IL* Worked safely around moving machinery.
* Prepared orders for shipment by systematically picking, packing and labeling merchandise.
* Inspected incoming and outgoing shipments to verify accuracy and prevent errors.
* Cleaned and maintained warehouse in compliance with OSHA safety standards.

General Manager 08/2011 to 06/2016 Taco Bell, Morris, IL* Managed budget implementations, employee reviews, training, schedules and contract negotiations.
* Developed and maintained relationships with customers and suppliers through account development.
* Maximized efficiency by coaching and mentoring personnel on management principles, industry practices, company procedures and technology systems.
* Implemented operational strategies and effectively built customer and employee loyalty.

Sales Associate/Warehouse Associate 09/2009 to 08/2011 Walmart, Morris, IL* Organized racks and shelves to maintain store visual appeal, engage customers and promote specific merchandise.
* Provided positive first impressions to welcome existing, new and potential customers.
* Helped customers locate products and checked store system for merchandise at other sites.
* Answered customer questions regarding sizing, accessories and proper care for merchandise.

Concrete Construction Laborer 08/1999 to 08/2001 Don Williams Concrete Company, Fox Lake, IL* Installed rebar and molded expansion joints and edges for concrete projects.
* Measured precise amounts of concrete and verified levelness to improve quality of finished product.
* Leveled, smoothed and finished surfaces of poured concrete for construction projects.
* Mixed, spread and patched concrete to specifications.
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| Education | Grant High School, Fox Lake, IL High School Diploma, 06/1998 |